

NEBB's Mission
To develop and maintain Procedural Standards, training programs, and certification programs that establish guidelines, requirements, and competency for firms and individuals who provide performance verification and enhancement to the built environment. To learn more, visit **www.nebb.org**.

The strength of our conference relies on the quality and engagement of speaker presentations. NEBB invites abstracts from industry experts and forward-thinking professionals for consideration in the 2027 Annual Conference program. Your Speaker Abstract should present a clear, concise, and compelling overview of your proposed session. Please refer to NEBB's Speaker Guidelines when preparing your submission.

Speaker Guidelines

NEBB reserves the right to edit, modify, or shorten submitted materials to meet organizational requirements.

Title (maximum 64 characters):
Provide a clear, accurate title that reflects your session content. This title will appear in all NEBB Annual Conference promotional materials and cannot be changed once approved.

Core Content Tracks:

- TAB
- Sound Vibration Measurement
- Building Systems Commissioning
- Retro-Commissioning
- Fume Hood Performance Testing
- Cleanroom Performance Testing
- Building Enclosure Testing
- Business Practices
- Leadership Skills



Presentation Format:
Sessions should be designed for a 60-minute presentation.

Session Abstract (Full and Modified Versions)

Your abstract (250-word full version; 25–50-word modified version) should explain how your session supports NEBB Certified Professionals, outline attendee benefits, and clarify key learning outcomes. This content will be used for conference marketing.

Please address:

1. How will your session help attendees strengthen their careers, professional practices, and service to their industry or community?
2. How will your session support NEBB Certified Professionals and Certified Firms?
3. How will your session broaden perspectives, encourage critical thinking, and inspire post-session discussion?

Learning Objectives

Provide four learning objectives (225-character maximum each) describing the knowledge or skills attendees will gain.

Speaker Information

Submit your name, title, organization, professional affiliations, mailing address, preferred phone number, and email. Include recent speaking engagements (event names and dates) and a 200-word biography highlighting your expertise related to the session topic. Incomplete submissions may be disqualified. CVs and résumés will not be accepted.

AV Setup

Individual Speaker: LCD screen, projector, podium with microphone, and table for laptop.
Panel Session: LCD screen, projector, podium with microphone, and head table for panelists.
Panel sessions must be arranged with NEBB in advance.



Speaker Submission Form

Full Name:
Title:
Company:
Address:
City, State, Zip:
Email:
Phone:

Biography (highlight expertise related to the session topic)



Recent Speaking Engagements (Event Name and Date)

Session Information

Session Title (64-character max)

Core Content Track (pick one):

- ☐ TAB
- ☐ Sound Vibration Measurement
- ☐ Building Systems Commissioning
- ☐ Retro-Commissioning
- ☐ Fume Hood Performance Testing
- ☐ Cleanroom Performance Testing
- ☐ Building Enclosure Testing
- ☐ Business Practices
- ☐ Leadership Skills

SAVE THE DATE!

NEBB 2027 Annual Conference
November 4 – 6, 2027

Hyatt Regency Austin · Austin, Texas



Session Abstract (250 words max)
Explain how your session support NEBB certification, the benefits for attendees and the learning that will occur.

Modified Session Abstract (25-50 words max)

Presentation Format (pick one):

☐ 60 minutes
☐ 90 minutes



Learning Objectives (please submit 4)

Objective 1:

Objective 2:

Objective 3:

Objective 4:

Monetary requests

Submit any financial support requests at the time of abstract submission. NEBB approval is required, and submission does not guarantee funding. Funding requests submitted after abstract approval will not be considered.

If your speaker abstract is picked, a one-day complimentary registration will be included. If you wish to attend the full conference, you will be responsible for the difference between the one-day registration fee and the full conference fee.



Honorarium Request, if any:

_____

Travel Support Request:

- ☐ Airfare
- ☐ Hotel Accommodations
- ☐ Other (describe):

_____

Estimated Total Amount Requested:

_____

Deadlines and Submission Instructions

Submit completed abstracts to:
events@nebb.org

Submission deadline:
March 1, 2027

All required materials—including abstracts, learning objectives, speaker information, and any monetary requests—must be submitted by the deadline. Incomplete or late submissions may not be considered.