Instructions for Accessing Your ASHRAE E-Learning Course

Thank you for selecting ASHRAE eLearning for your training. As a thank you, ASHRAE and NEBB are offering a 10% discount to NEBB customers on the following select individual courses:

Course	Units	PHDs
Achieving Zero-Energy Building Design	I-P	7.00
Air-and-Water Systems	I-P	2.00
Air-Conditioning System Components-Heat Transfer Equipment	I-P	1.00
Air-Conditioning System Components-Pumps, Valves, Piping and Ductwork	I-P	1.50
Airflow, Equipment Placement and Heat Release	Dual	1.00
All-Water Systems	I-P	3.00
Architects: Overview of Mechanical Systems	I-P	2.50
Basics of Electricity	Dual	3.50
Building Control	I-P	2.50
Building Electrical Power Components	I-P	1.75
Building Facility and Chilled-Water Systems	Dual	2.00
Building Information Modeling	Dual	2.00
Central Plants	I-P	2.00
Central Plants	SI	2.00
Compressors	I-P	2.00
Compressors	SI	2.00
Control Valves and Dampers	I-P	3.00
Control Valves and Dampers	SI	6.50
Controls	I-P	2.5
Controls	SI	2.5
DDC Introduction to Hardware and Software	I-P	2.00
DDC Introduction to Hardware and Software	SI	2.00
DDC Networks and Protocol	Dual	1.50
DDC Specification, Installation and Commissioning	I-P	2.00
DDC Specification, Installation and Commissioning	SI	4.50
Decarbonizing Thermal Systems with Health Pumps	--	1.50
Dual-Duct and Multizone All-Air Systems	I-P	1.50
Electric Controls	I-P	2.00
Energy Conservation and Efficiency in Buildings	I-P	1.50

Essentials of Controls	I-P	1.50
Essentials of Controls	SI	1.50
Essentials of Dedicated Outdoor Air Systems (DOASs)	I-P	1.50
Essentials of Dedicated Outdoor Air Systems (DOASs)	SI	2.00
Grid-Interactive Buildings for Decarbonization	N/A	1.50
Hydronic System Architecture	I-P	3.00
Hydronic Systems	I-P	2.50
Indoor Environmental Conditions for Human Comfort	I-P	1.50
Indoor Environmental Conditions for Human Comfort	SI	1.50
Indoor Environmental Quality	I-P	4.00
Introduction to HVAC Design	I-P	1.50
Introduction to HVAC Design	SI	1.50
Introduction to HVAC Systems	Dual	3.50
Introduction to Refrigerants	SI	1.50
Introduction to Zones	I-P	1.50
Introduction to Zones	SI	1.50
Liquid Cooling and Facility Cooling Systems	Dual	1.50
Load Calculations	I-P	2.00
Load Calculations	SI	2.00
Multiple Zone Air Systems	I-P	2.00
Multiple Zone Air Systems	SI	2.00
Pneumatic Controls	I-P	3.00
Psychrometrics	I-P	1.50
Psychrometrics	SI	1.50
School of Hard Knocks: Controlling Moisture & Humidity in Buildings	Dual	3.00
Self- and System-Powered Controls	I-P	1.50
Sensors and Auxiliary Devices	I-P	3.50
Sensors and Auxiliary Devices	SI	3.50
Single Zone Air Handlers and Unitary Equipment	I-P	3.00
Single Zone Air Handlers and Unitary Equipment	SI	3.00
Standard 62.1: Ventilation and Acceptable Indoor Air Quality	Dual	2.00
Standard 90.1 (2022): Changes Over Time (Dual), 1.0 PDH	Dual	1.00
Solar Decathlon Building Science Education	Dual	6.50

Special Applications	I-P	4.00
Special HVAC Systems	I-P	3.00
Ventilation and IAQ	I-P	2.00
Ventilation and IAQ	SI	2.00

To obtain your 10% discount on your eLearning courses, please enter the following coupon code at checkout on ASHRAE's eLearning catalog: NEBB10SPRING26

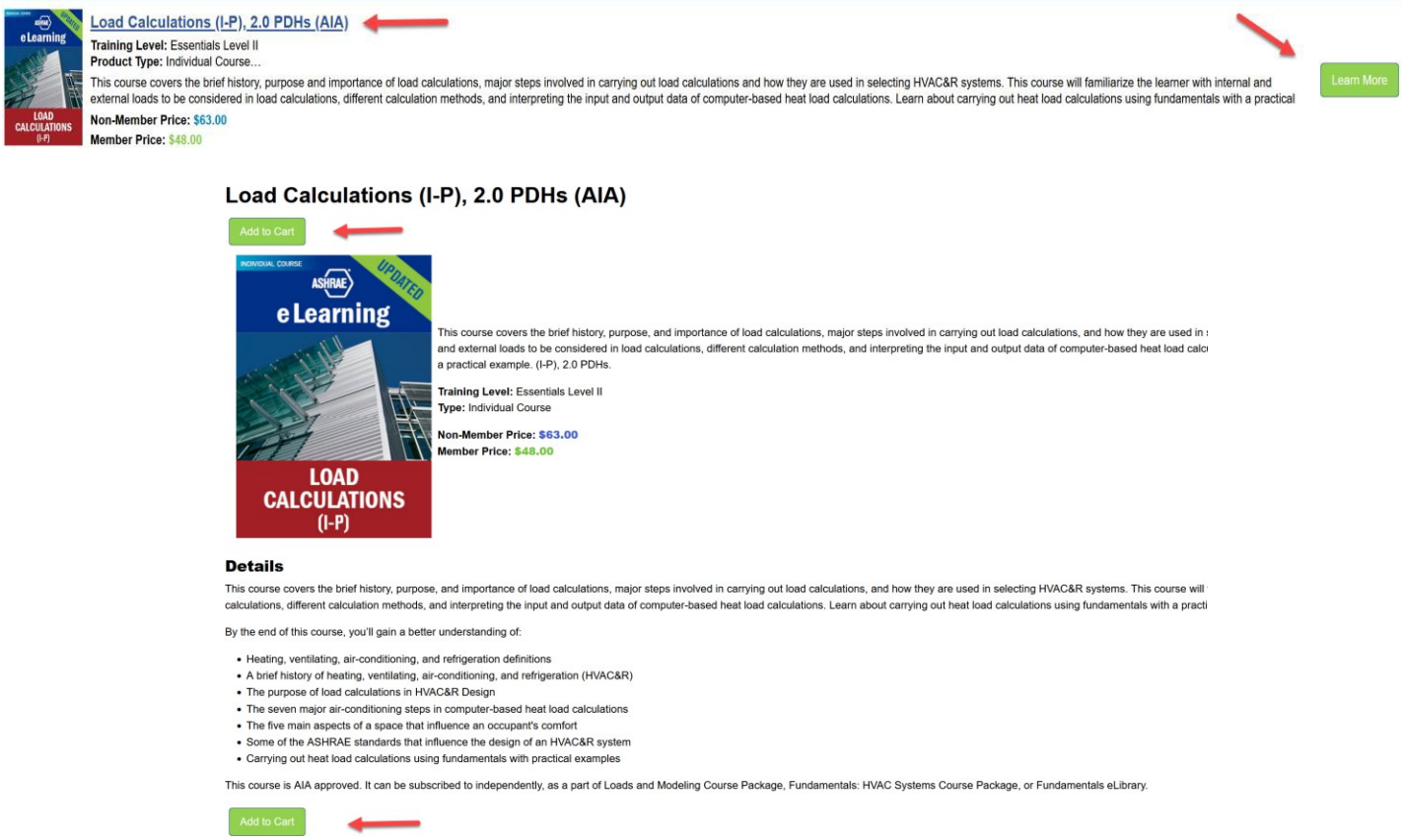
The deadline to use the coupon code is JUNE 30, 2026

Instructions for Using the Coupon to Purchase eLearning Courses

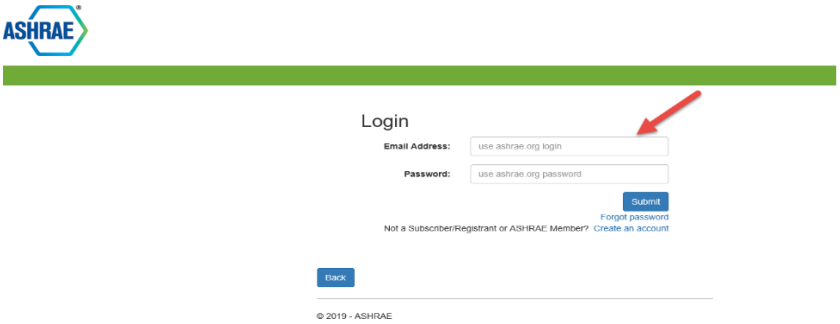
To get started, please click here: [ASHRAE eLearning](#).

- Upon clicking the above link, the screen/page below will open.

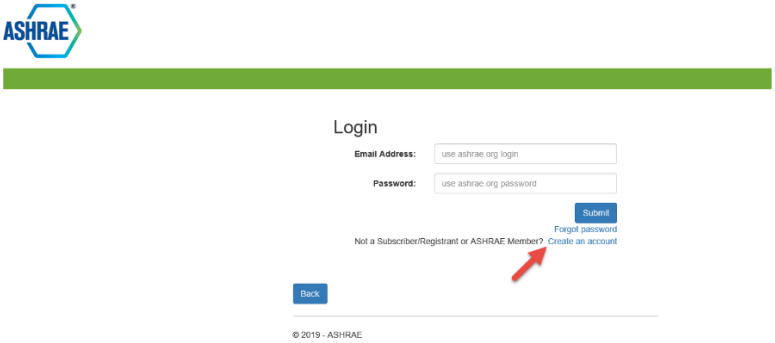
- Search for the course(s) you need and add them to the shopping cart. (See screenshot below)



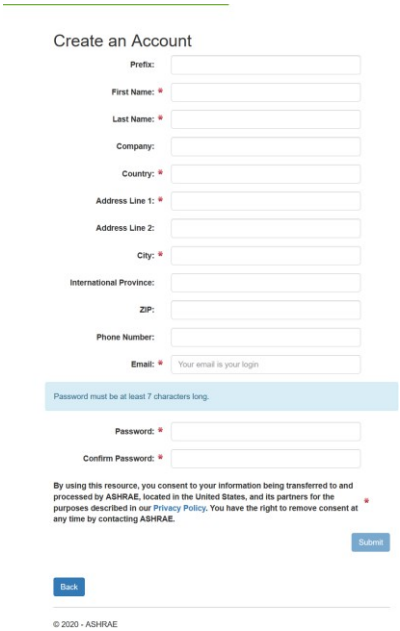
- Upon adding your courses to your cart, you will be prompted to login.
  - If you are an ASHRAE member or already have an ASHRAE account, please login.



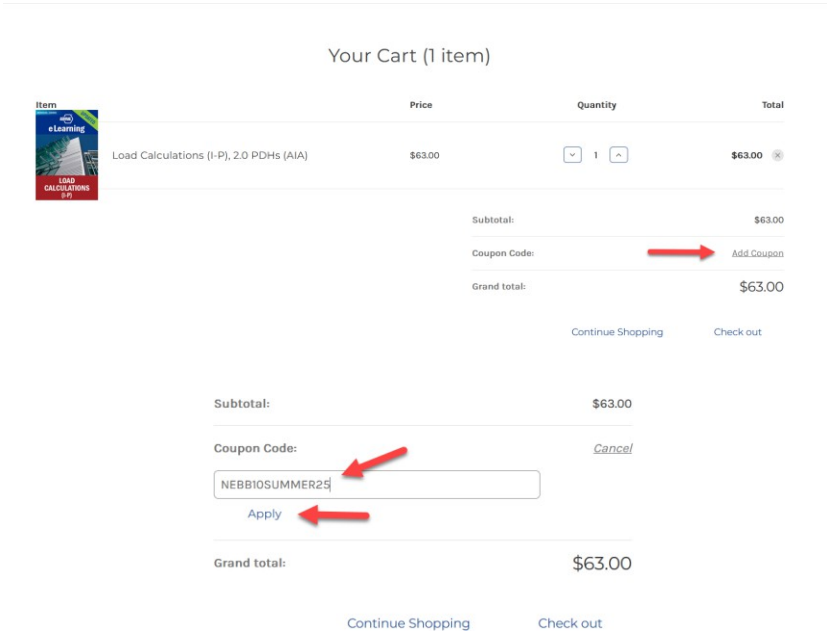
  - If you do not have an ASHRAE account, you will need to create an account first.



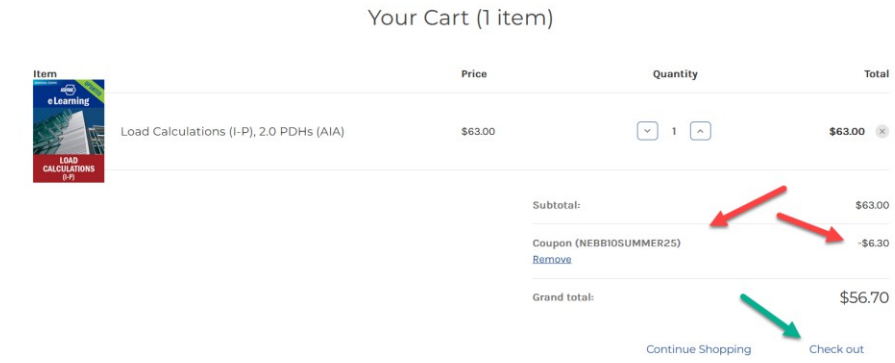
    - During account creation, please enter <u>your</u> first and last names as you would like them to appear on your certificate of completion.
      - NOTE: If your company is paying for your course, <u>the account must be set up under your name</u> and not the name of the person who is paying for the courses.



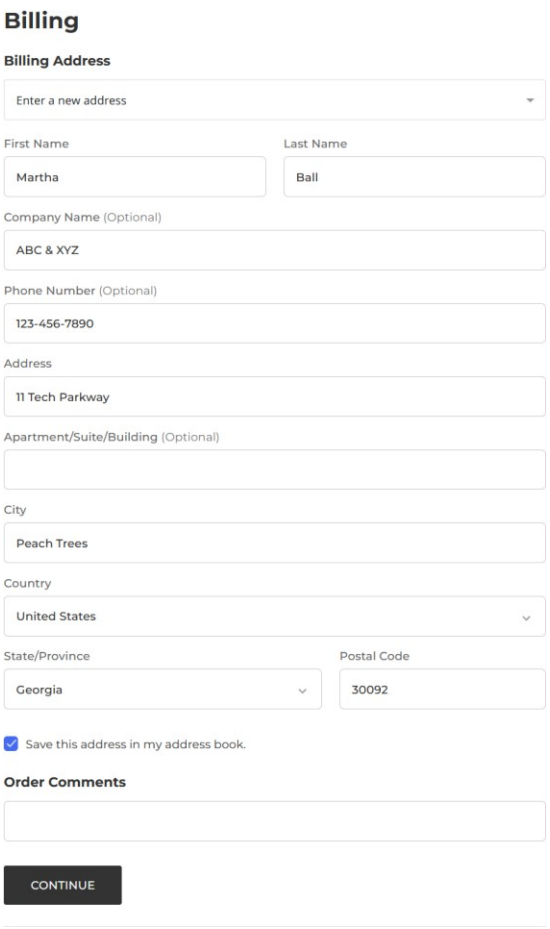
- *Once you have added your courses to the cart,* go to the shopping cart. Enter the coupon code NEBB10FALL25 into the Coupon Code field and click Apply.



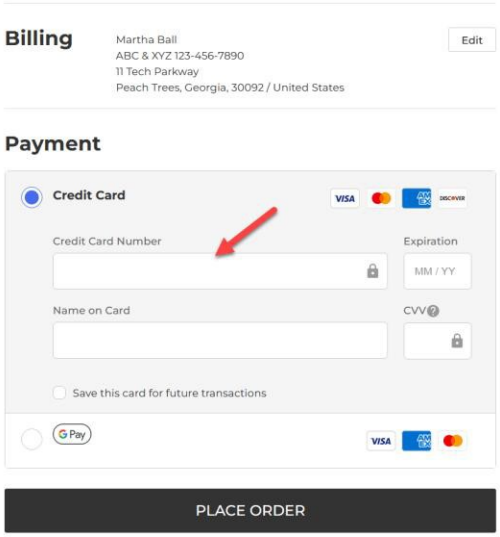
- Once you apply the coupon code, click Check Out to proceed.



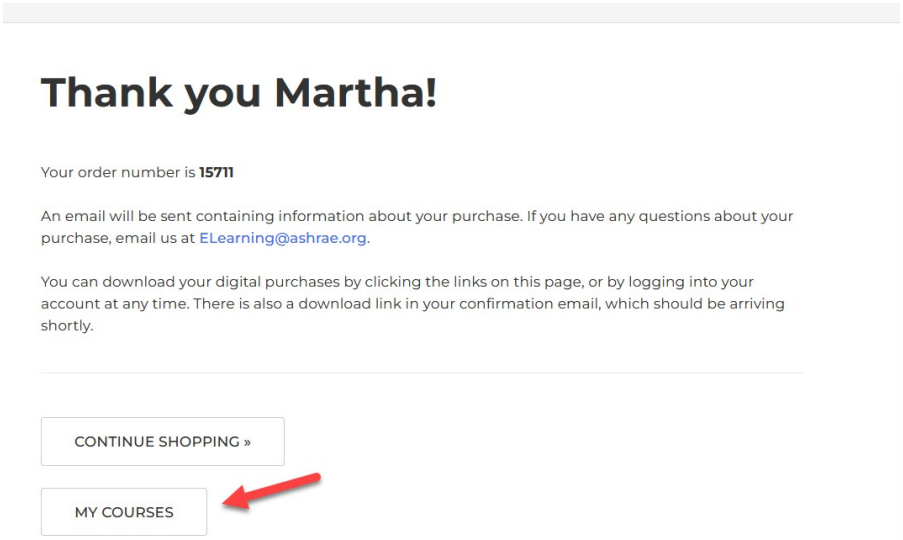
- Next, proceed with the checkout process.
  - You will be taken to the Billing Information page. Enter the name and contact information associated with the credit card, and then click Continue.



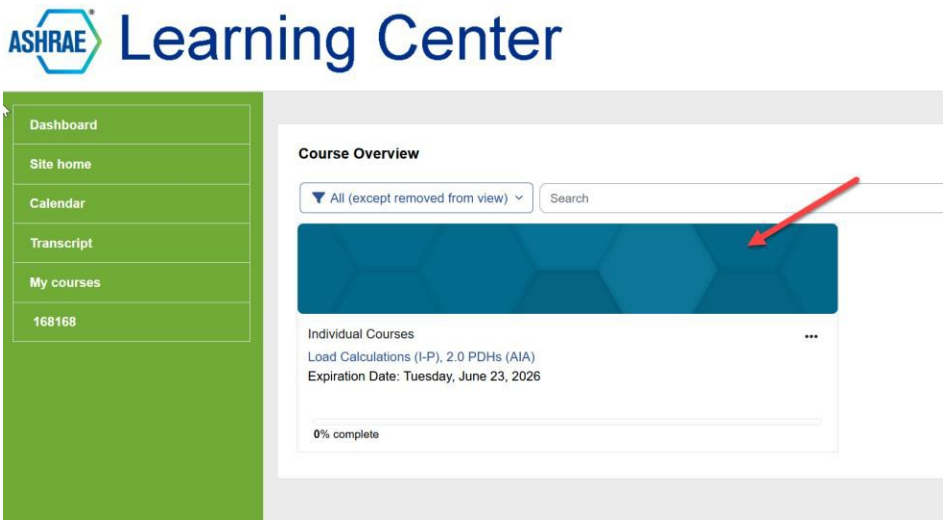
  - On the Checkout page, enter your payment information.



- After you checkout, you will be taken to your order confirmation page. Click on My Courses, which will take you to your Dashboard.



  - On your Dashboard, you will see your course(s).



    - NOTE: Before starting your course, please verify that the course on your eLearning account dashboard is correct. To confirm the course, please check the course title, the measurement unit (i.e. I-P, SI, Dual), and the number of PDHs. Once a course has been taken and a certificate received, the course cannot be exchanged or refunded, nor can a complimentary course be added.

  - Click on the course box to begin.
    NOTE: For best experience, please use Firefox or Google Chrome to access your courses.